
**MINUTES OF THE JANUARY 15, 2008
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

1. **Call to Order** – Chairman, Dean Wendle called the Rogue Community College (RCC) Board of Education (Board) to order at approximately 4:00 p.m. on Tuesday, January 15, 2008 at the Redwood Campus, H-2 Conference Room, 3345 Redwood Highway, Grants Pass, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Mr. Wendle, Pat Ashley, Pat Huycke, David Trump and Joseph Zagorski. Pat Huycke and Kevin Talbert were absent due to pre-arranged plans. There were no Advisory Committee members in attendance.
3. **Introduction of Guests and Public Comment** – Student representatives in attendance were Jarrod Goode, Carly McClung, Philip Grigsby, and Robert Bell; Paul Fisher served as faculty representative; RCC management, faculty and staff included Peter Angstadt, Margaret Bradford, Galyn Carlile, Cheryl Markwell, Curtis Sommerfeld, Lisa Stanton, Denise Swafford, Lynda Warren and Denise Nelson. There were no classified representatives in attendance. No public comment.
4. **Presentations/General Discussion** - None
5. **Committee Advisory Reports**

A. Students, Faculty, Classified

Student Report: Student representative Jarrod Goode distributed a list of discussion items (see file). RCC District Student Council members will meet 2/4. Action items to be discussed include, combined campus council; an “all” Associated Student Government (ASGRCC) meeting and an alternative look of the RCC Osprey.

The Table Rock Campus does not currently have student government representatives. Jarrod was referred to Kori Bieber for assistance with this matter.

Upcoming events include the Transition Academy, 1/18, with a projected attendance of 120 students and students from area high schools will tour Redwood campus (RWC); Treasures of Our Community, 2/9, student government is recruiting volunteers to help with this fundraiser and Health Week, 1/23 and 1/24, will consist of HIV testing and a blood drive.

There are currently two ASGRCC-RWC positions vacant – Director of Activities and Director of Clubs and Organizations. The deadline for applications is 1/24 and interviews will be held on 1/28.

The ASGRCC RWC Tobacco Task Force members are Jarrod Goode and Robert Bell.

Chairman Wendle provided information to student representatives regarding the Oregon Opportunity Grant presentation. Information regarding this grant can be found at www.getcollegefunds.org.

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Faculty Report: Faculty representative Paul Fisher distributed a report to all Board members (see file). The Student Success Steering committee has met to evaluate Key Performance Measures. This committee will meet monthly through winter and spring. A report regarding this will be available at the end of spring term.

Paul distributed an article written by Pamela Eddy, Central Michigan University, titled Nested Leadership: The Interpretation of Organizational Change in a Multi-college System (see file). He reported most faculty members are pleased the RCC organizational structure is being discussed.

Regional faculty concerns consist of healthcare insurance and the systemic treatment of part-time faculty. The insurance system statutorily mandated by the legislature is taking shape. Current information can be found at www.oregon.gov/DAS/OEBB. Faculty is concerned that the Oregon Community College Association (OCCA) is working on a parallel system that would be modeled after the OSBA system.

Statewide faculty concerns reflect a need for administration, full-time faculty and part-time faculty to collaboratively discuss pertinent issues, organize thoughts, and present these thoughts to the legislature, or the legislature will be forced to make decisions without having received input.

Paul will be attending the upcoming OCCA meeting.

Classified Report: None

B. Advisory Committee, Josephine and Jackson Counties

Peter reported the January Advisory committee meetings were cancelled due to college holiday closure. Committee meetings will resume the beginning of February.

C. Facilities

- a) **RCC/SOU Joint Facility Advisory Council** – Pat Huycke reported the facility is approximately 55-65% complete. The council met and discussed the furniture and equipment budget. The construction contingency fund of approximately \$800,000 was also discussed. It is the expectation of most council members that the majority of this fund will not be used for construction costs. RCC and SOU representatives will be discussing the best use of these funds.

KOBI is in the process of putting together promotional campaigns for the facility. They are getting sponsors.

Art for the facility was discussed and consists of a band of symbols.

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Various ideas for a donor wall were discussed. It might be possible to have RCC and SOU students develop a donor wall by utilizing the SOU Glass program and RCC's Metal program.

Information on the solar project is being prepared and will be distributed soon.

Student representative Jarrod Goode asked if a childcare facility will be provided at the joint facility. Galyn Carlile responded by saying unfortunately there is not space for this in the building; however, other options are currently being discussed.

Dean Wendle added the council highly commended Mary O'Kief, RCC Grants and Planning Coordinator, for her work on this project. They indicated her professional skills were very impressive.

b) **RCC/SOU Oversight Committee** – Pat Huycke reported this committee is working well and provided an example of the type of work they achieve. He added that Pat Huebsch, RCC Associate Dean of College Services, is doing a very good job.

D. Finance and Audit Committee – Joseph Zagorski reported this committee met just prior to the Board meeting and reviewed the December 2007 financial reports. To assist new Board members serving on this committee, staff will select an account on a monthly basis and provide a detailed description including how the account is used and managed.

E. Board Executive Committee – Dean Wendle reported this committee met and reviewed the proposed Board meeting agenda.

F. OCCA/ Legislative/OSBA Reports – Dean Wendle reported the next OCCA meeting will be held 1/18. He also reported OCCA got very involved last month when the final calculations of the Oregon Opportunity Grant were released and reflected a decline in support for part-time students. OCCA's involvement helped to change the calculation resulting in increased support for those students. He commended OCCA on their efforts. The Oregon Legislature will go into session in February for six weeks.

G. Foundation – The Foundation will be meeting 2/20.

H. Strategic Planning – Dean Wendle reported the Strategic Planning Steering committee will be holding a retreat 1/24, 2:00 – 5:00 p.m. Denise Nelson will forward meeting information to all Board members.

Chairman Wendle reported Denise Nelson will poll Board members to determine a date/time for a Board Retreat to be held in March or April. One item he would like to

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discuss at the retreat is visioning/strategic planning. Another responsibility of the Board is to conduct the President's evaluation. Dr. Trump, Sharon Davidson and Pat Huycke will serve on this year's President's Evaluation committee (Dr. Trump will serve as Chair of the committee).

6. Consent Agenda

Joseph Zagorski moved, seconded by Pat Ashley, that the RCC Board approve the consent agenda as follows:

- A. December 18, 2007 Board Meeting Minutes
- B. Human Resources
 - a. Appointment of Shannon Sims, Basic Skills Instructor, Full-time Faculty, Grant Funded
 - b. Extension of Contract – Bonnie Reeg, Academic Skills Department, Full-time Faculty
- C. Grants
 - a. Disability Testing Grant (*Disability Services)
 - b. Workforce Training Scholarship Grant (Short Term Skills Admin.)
 - c. Illinois Valley Business Enterprise Center (Facilities and Operations)
 - d. Pay Equity and Beyond Conference Grant (Discovery Programs)
- D. Financial
 - a. Monthly Financial Data Report – December 2007 (Handout)
 - b. Quarterly Budget Transfers (Handout)

The motion was carried 5 to 0.

7. Other Action/Information Items

A. Approve Board Policy IV.A.090 – Contract Review (Second Reading)

Joseph Zagorski moved, seconded by Pat Ashley, that the RCC Board adopt Resolution No. P53-07/08 approving Board policy Article IV.A.090, Contract Review, as revised.

The motion was carried 5 to 0.

B. Review Board Policy IV.A.070 – Financial Report (No Action, First Reading)

C. Approve Faculty Emeritus Status – Carolyn Chancler

Joseph Zagorski moved, seconded by Pat Huycke, that the RCC Board approve Resolution No. P58-07/08 awarding the honor of faculty emeritus to RCC employee Carolyn Chancler.

The motion was carried 5 to 0.

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D. Approve Board Member Participation – Southern Oregon Business conference

Joseph Zagorski moved, seconded by Pat Huycke, that the RCC Board adopt Resolution No. P65-07/08 approving the participation of Dean Wendle, Pat Ashley and David Trump in the Southern Oregon Business Conference.

The motion was carried 5 to 0.

8. President's Report

A. Campus Leaders' and Recognition Report - See December 2007 report (on file).

B. Administration/Organization/Information Items

Peter discussed the following items:

a) President's Monthly Report:

- RCC has received a packet of information regarding the Governor's 40-40-20 initiative.
- The Illinois Valley Business and Entrepreneurial Center (IVBEC) committee met and discussed remodeling the existing RCC building versus building a new facility. The committee discussed issues involved regarding a remodel such as codes, electricity, sewer and disability access. The next meeting is scheduled to take place 1/28, 2:00 p.m.
- Peter is a member of the Rogue Valley Council of Government's (RVCOG) Center on Public Policy. The group is discussing the development of an achievement based tuition program called the Oregon Promise. There are some benefits/drawbacks to this type of program. Peter will forward most recent information on this project to the Board via e-mail.
- Commissioner Preus acknowledged receipt of RCC's Strategic Fund request. Peter is hopeful this will be placed on the February State Board of Education agenda.

b) FTE Report – (see file)

c) Grant Report – (see file) Joseph Zagorski requested adding the titles of the Project Leaders named for each grant. Pat Ashley commented this is a very impressive report.

9. Executive Session – The Board adjourned for executive session pursuant to ORS 192.660 (2)(e) – Real Property Transactions, at 5:19 p.m. The Board returned to regular session at 5:47 p.m.

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10. Old Business

A. Pending Items

- a. Board of Ed Ethics Policy – This was added to the Pending Items list last fiscal year. It was determined it is good practice to review and discuss this periodically. This will remain on the Pending Items list until such time the Board is able to review said policy, possibly during the next retreat. Pat Huycke commented he is involved with other organizations in which he signs an ethics agreement every year.
- b. Board Self-Evaluation – Staff has gathered sample forms for this process. This topic will be included as an item for the next retreat.
- c. Differential Tuition – Peter asked Cheryl Markwell to utilize her e-mail list serve with other community colleges to obtain information regarding this. The object is to determine what other community colleges are doing in regarding to differential tuition and what programs are involved. Staff will put together information regarding this topic for discussion at the next retreat.

11. New Business – None

12. Board Round Table – Pat Ashley requested information regarding RCC’s literacy project. After brief discussion, it was determined this (Adult Basic Education) would be a good topic for a Program meeting. Pat Huycke complimented staff on the excellent Electronic program presentation they provided at the 1/8 Program meeting. Staff was very innovative with their efforts in keeping this program operating. Dean Wendle commented on the enthusiasm of the instructors in this program and extended gratitude for their efforts.

13. Adjournment – The meeting adjourned at 6:06 p.m.

Respectfully submitted,

Denise Nelson, Assistant to the President and Board of Education

Board Action: Approved

Dean Wendle, Chairman, RCC Board of Education

Dated: February 19, 2008
